



Agenda Council Meeting

**Tuesday 31 October 2023
at 9.00am**

All attendees at this meeting are advised that the meeting will be electronically recorded (audio and video) for the purpose of webcasting to the Council 's website. Every care will be taken to maintain individuals' privacy; however, attendees are advised they may be recorded as part of the general meeting proceedings.



NOTICE OF MEETING

A MEETING OF THE WAITOMO DISTRICT COUNCIL IS TO BE HELD IN THE WAITOMO DISTRICT COUNCIL CHAMBERS, QUEEN STREET, TE KUITI ON TUESDAY 31 OCTOBER 2023 COMMENCING AT 9.00AM

COUNCIL MEMBERS

Mayor John Robertson
Deputy Mayor Allan Goddard

Cr Dan Tasker
Cr Janene New

Cr Eady Manawaiti
Cr Janette Osborne

Cr Gavin Todd

MICHELLE HIGGIE
MANAGER – GOVERNANCE SUPPORT

Order Paper

Items of Business	Page No.
1. Karakia Tuwhera	
2. Apologies	
> Cr New	
3. Declarations of Member Conflicts of Interest	
File 1 of 2	
4. 9:00am Presentation – Waitomo Caves Discovery Centre – Reporting against Multi-Year Community Partnership Grant Agreement	1
5. Confirmation of Minutes: 26 September 2023	17
6. Confirmation of Minutes: 4 October 2023	31
7. Confirmation of Minutes: 17 October 2023	34
8. Receipt of Unconfirmed Minutes: Audit and Risk Committee – 17 October 2023	36
9. Verbal Reports: Elected Member Roles and Responsibilities	
10. Mayor’s Report – October 2023	42
11. Inframax Construction Limited – Governance Matters for 2023 Annual General Meeting	43
12. Annual Report 2022/23 – Adoption	69
> Separate Enclosure: Draft Annual Report 2022/23	
13. 2022/23 Carry Forwards	76

Items of Business	Page No.
14. Mokau Museum – Request for Financial Assistance	83
➤ Separate Enclosure: Confidential Supporting Information	
15. Information Services, Finance and Leadership/Governance Activity Update Report	86
16. Regulatory Activity Update Report	89
17. Motion to Exclude the Public	91

File 2 of 2 – Public Excluded

1. Inframax Construction Limited: Financial Statements for the year ended 30 June 2023	1
➤ Separate Enclosure: Inframax Construction Limited Financial Statements for year ended 30 June 2023	
2. Appointment of Civil Defence Local Controller	5
3. Road Names: Walker Road to "Walker Street"	10
4. Consideration of Public Excluded Items for the purpose of making information public following Council's decision taking	
5. Resolution to Re-Open Meeting to the Public	
18. Public Excluded Items to be made public following Council's decision taking	
19. Karakia Whakamutunga	

PLEASE NOTE

1. The business papers attached to this Order Paper set out recommendations and suggested resolutions only. Those recommendations and suggested resolutions **DO NOT** represent Council policy until such time as they might be adopted by Council resolution.
2. This Order Paper may be subject to amendment either by the addition or withdrawal of items contained therein.
3. This Meeting will be **webcast** in real time to the Waitomo District Council website and will also be available for viewing on demand as soon as reasonably practicable following the meeting.